



Slovensko predsedstvo EU 2008
Slovenian Presidency of the EU 2008
La Présidence slovène de l'UE 2008

**PRACTICAL INFORMATION for participants at
European Competition and Consumer Day, May 2008
Brdo, Slovenia
21-22 May 2008**

1. REGISTRATION

All participants, i.e. both the official delegation members and any other guests (e.g. partners), are invited to register by 21 April 2008 at the latest using the enclosed registration form and sending it to the following fax or e-mail address:

Mrs Urška ČEŠNJEVAR
Ministry of the Economy
Consumer Protection Office

Fax: +386 (0)1 478 3440
E-mail: eccd.mg@gov.si

The instructions on how to proceed with the registration are attached.

At the Presidency Information Desk in the arrivals hall of Ljubljana Jože Pučnik Airport, participants and other registered guests will receive their registration badges. Should the participants arrive directly at the hotel, then the registration badges will be distributed by the organisers at the hotel. The registration badges need to be worn throughout the event as participants will otherwise not be able to access the venue or use the transfers provided between locations. In the event of loss of a registration badge, the organisers need to be informed immediately as such changes require a special accreditation procedure.

2. ARRIVAL/TRANSPORTATION

Participants will be subject to the usual border-control procedures. Transportation for accredited participants will be organised:

- between Ljubljana Jože Pučnik Airport and the hotel,
- between the hotel and the meeting venue during the official programme,
- between the meeting venue and Ljubljana Jože Pučnik Airport or hotel on 22 May.

Please note that after the transfer from the venue to the airport or hotel on 22 May 2008, no further transportation will be provided by the organisers.

Participants who do not intend to take advantage of the organized transport must note:

- the journey between Ljubljana Jože Pučnik Airport and Ljubljana should take approximately 30 minutes,
- the journey between Ljubljana Jože Pučnik Airport and Brdo Congress Centre should take approximately 15 minutes,
- the journey between Ljubljana and Brdo Congress Centre should take approximately 45 minutes.

There will be no special luggage-handling arrangements and participants shall be responsible for their own luggage during the entire event. Any additional information on transport

arrangements can be obtained at the Presidency Information Desk in the arrivals hall of the airport and at the Brdo Congress Centre.

During the event, transport between different locations will be provided by the organisers with buses. Transports will be organised exclusively within the borders of the Republic of Slovenia and within the official programme of the event.

Special attention should be paid to visa requirements for entry into the Republic of Slovenia. Due to an increased frequency of air-traffic during the Slovene presidency of the EU Council, we would like to remind you to arrive at the airport at least 90 minutes before flight departure.

3. ACCOMMODATION

The Presidency has booked rooms for participants at the City Hotel for **one night**, i.e. from 21 to 22 May, and at the M Hotel for **two nights**, i.e. from 21 to 23 May 2008.

City Hotel Dalmatinova 15 SI-1000 Ljubljana Telephone: +386 (0)1 239 0000 Fax: +386 (0)1 239 00 01 E-mail: info@cityhotel.si Website: www.cityhotel.si - € 99 single room - € 129 double room (standard) – single use - € 149 double room (superior) – single use (incl. Tourist Tax, breakfast and VAT).	M Hotel Derčeva 4 SI-1000 Ljubljana Telephone: +386 (0)1 513 7000 Fax: +386 (0)1 513 7090 E-mail: info@m-hotel.si Website: www.m-hotel.si - € 85 single room (standard) - € 105 single room (business class) (incl. Tourist Tax, breakfast and VAT).
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Participants need to reserve rooms on their own by filling out the appropriate enclosed hotel reservation form and returning it to the hotel by fax or e-mail.

Participants who intend to stay in any other hotel please note that transportation mentioned under point 2 will be organized only from/to City Hotel Ljubljana and M Hotel Ljubljana.

Please note that the Presidency will not be able to cover the accommodation costs. Participants must also pay for any additional services (phone, pay-per-view TV channels, mini-bar, room service, dry cleaning, etc.) when checking out of the hotel.

4. MEETING VENUE

The meeting will take place at the Brdo Congress Centre, the permanent venue for most of the Presidency's events.

Brdo Congress Centre
Predoslje 39
SI-4000 Kranj

Telephone: +386 (0)4 260 1000
Website: www.brdo.si

Coffee breaks and lunches will also be organised, in accordance with the programme, within the Brdo area. There will also be a designated area in the Brdo Congress Centre where you will be able to leave your coats and store your luggage.

The Brdo Congress Centre is equipped with Wi-Fi and wired network to accommodate notebook access to Internet and printing services. An Internet Corner with 14 workstations is available on the First Floor of the Brdo Congress Centre. Additional working areas equipped with PCs with internet connection, office suite, telephone, internet cables ready for use with laptops (it is recommended that you nonetheless also bring your own UTP patch cables) are also available. A special multimedia service is available through desktop icon "TV & Video", which opens a user interface with a selection of TV channels as well as venue CCTV channels. Common printers, fax machines and copy machines are also provided on the First Floor of the Brdo Congress Centre.

The Brdo area will be subject to special security measures enforced by the Slovenian police force throughout the period of the Presidency. Please note that access to the venue is limited to participants with registration badges.

5. INTERPRETATION

In accordance with the traditional practice at this event, the provided interpretation regime for the plenary session and press conference on 22 May 2008 will be 2/2 (English, Slovene).

6. OTHER

Guided City Tour of Ljubljana will start on 21 May 2008 at 17.00 in front of the City Hotel Ljubljana. For those participants who will stay at M Hotel Ljubljana, the transportation to the City Hotel Ljubljana will be organized by the organisers.

City Tour will be divided into three parts:

- guided walking tour (covers all the major sights located in the old centre of Ljubljana),
- tourist boat ride (great opportunity to see Ljubljana and its numerous famous buildings and bridges from a different angle),
- a funicular ride to Ljubljana Castle.

Duration of the city tour is approximately 2 hours. The city tour will end at Congress Square, from where the transportation to the dinner in Medvode will be organised. Departure from Medvode to City Hotel Ljubljana and M Hotel Ljubljana is planned at 23.00.

7. CONTACTS

For any further questions, please do not hesitate to contact us:

Mrs Urška ČEŠNJEVAR
Ministry of the Economy
Consumer Protection Office

Telephone: +386 (0)1 478 3618
Fax: +386 (0)1 478 3440
E-mail: urska.cesnjevar@gov.si

Forms and additional information are also available on our website: <http://www.uvk.gov.si>